Letter of Understanding

To Upper School girls: Please return this to the room 39 Tech Office or you can fax this to 917-591-9280. Upper School girls may bring their laptops ONLY after completing this form.We will need your laptop for 10 minutes so that we can enter the MAC address into our ACS Security server and enable you to get onto the Web.

The Chapin School

We understand that _____ will occasionally bring her laptop to The Chapin School. This signed letter acknowledges that

a) Under no circumstances will we hold Chapin responsible for any loss or damage to this laptop.

b) My daughter will follow Chapin's computer rules (software honesty, appropriate Web sites, no music) when she is using any computer, including her own, in the school.

c) My daughter will keep her laptop with her or lock it in her downstairs locker when at Chapin.

d) We are aware of security cables that attach to the laptop and understand that this is our family choice.

e) My daughter and I understand that the Technology Department needs to enter the ID# of this laptop before the computer can receive a signal from our wireless network.

_____ _____

Student Date Parent Date

Please PRINT Name of Student: _____

We will figure out the MAC address:_____